

Scottish Aquaculture Industry Leadership Group

Meeting 3 Agenda and Actions Note

Attendees:	Date:	6 th October 2017 – Scion House, Stirling
Ministerial Lead – Fergus Ewing MSP Co-Chair Jim Gallagher (JG); Co-Chair-Stewart Graham (SG); Alastair Mitchell (AM); Anne Anderson (AA); Bill Ellis (BE); Cathy Tilbrook (CT); Charlotte Wright (CW); Heather Jones (HJ); James Withers (JW); John McNairney (JM); Mike Palmer (MP); Scott Landsburgh (SL); Stewart Hawthorn (SH)	Iain Sutherland (Secretary) Apologies: Alban Denton; Charlie Bullock; David Morrice; Graham Black; Michael Tait; Terry A’Hearn	
Agenda :		Who/Estimated time :
1. Introductions & Tea/Coffee 1.1 Approval of minutes from last meeting 1.2 Review of outstanding actions 1.3 Update on “Quick wins” of the ICR report 1.4 Briefing from JG and SL to Mr Ewing of Consenting Procedures in Norway		All 12.00 – 12.05 SG-12.05 – 12.05 SG – 12.05 – 12.35 MP – 12.35 – 12.45 JG – 12.45 – 13.00
Break for lunch		13.00 – 13.30
2. Progressing Strategic Lead recommendations: 2.1 The role of Marine Scotland (<i>Rec 5 p9</i>) 2.2 Development of Innovation Sites in Scotland (<i>Rec 11, p11</i>) 2.3 Mapping Future Skills Development (<i>Rec 16, p10</i>) 2.4 Essential Investment in Infrastructure (<i>Rec 19, p15</i>) 2.5 SEPA modelling and collaboration (<i>Rec 10, p11</i>)		MP – 13.30 – 13.45 HJ – 13.45 – 14.00 CW – 14.00-14.10 SG – 14.10 – 14.25 AA/SL-14.25-14.35
3. Update on the Communications Group: 3.1 Regular ILG Business Communications 3.2 Long term positive PR campaign. 3.3 ILG name, web site etc.		JW – 14.35 – 15.05
4. Progressing other Priority Recommendations 4.1 Support for the indigenous supply chain, including processing (<i>Rec 14, p13</i>) 4.2 Export Finance (<i>Rec 18, p14</i>) 4.3 Marketing of Scottish Farmed Seafood (<i>Rec 3 p8</i>)		CW – 15.05–15.20 SG 15.20 – 15.35 JW 15.35 – 15.45

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5. Reviewing the SEPA Sector framework:	SG/AA
5.1 Developing a working group and plan to revise the SEPA sector plan.	AA – 15.45 – 16.05
6 AOB –	SG – 16.05 – 16.15
7 Next Meetings Dates	IS – 16.15 – 16.20
8 Optional working/ networking session	All

Item	Comment/Action	Who/When?
1	<p>SUMMARY SG welcomed attendees, and following introductions minutes of Meeting 2 were approved. The status of public sector representatives on the ILG will be covered in the review of ILG governance scheduled for the New Year. Actions by MT and CB will be carried over to the next ILG meeting. Marine Scotland’s progress on the “quick wins” of the ICR was noted and it was agreed that the item should remain on the agenda for future ILG meetings. JG and SL briefed the ILG on the aquaculture consenting procedures employed in Norway, noting the significance of the different categories of aquaculture licences in that country.</p> <p>ACTION It was agreed that public bodies should be “advisors to” as opposed to “members of” the ILG and this would be captured in the ILG’s review of governance. The Marine Scotland update on “quick wins” to remain on the agenda for future ILG meetings.</p>	ILG – Feb 2018 GB - Dec
2	<p>SUMMARY The importance of Marine Scotland and industry looking beyond the ICR’s “quick wins” was recognised. Recruitment into the aquaculture policy team will assist the process which should provide for clear definition of responsibilities in Scottish Government</p>	

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	<p>departments and agencies. HJ presented on the recommendations of the ILG's Innovation Sites sub-group which were discussed by the ILG. Research commissioned by HIE into the industry's future skills needs was underway, CW encouraging all to engage fully with the research contractors. SG updated the ILG on meetings held with Scottish Government on issues of physical and digital connectivity. Every business should be contacted by HITRANS as part of a national transport strategy planning process. The ILG welcomed news that the new Depomod modelling software was now in use.</p> <p>ACTION Marine Scotland will review the workings of the capacity Working Group to improve its effectiveness in the context of the ICR and the ILG. ILG to make formal request to Director Marine Scotland for maintenance of staff resources engaged in aquaculture-related roles. Relevant agencies to be invited to join meetings of the Innovation Sites sub-group with target date of 8th December for the inaugural meeting of an Implementation Board, following a pre meeting of businesses and agencies. HJ to identify a suitable representative from Argyll & Bute Council who would be invited by ILG co-chairs.</p>	<p>GB – Dec</p> <p>JG, SG – Nov</p> <p>HJ – Nov</p> <p>HJ, - Nov</p>
3	<p>SUMMARY JW reported on two meetings of the communications group. Communicating the work of the ILG should be primarily through the group members' organisations. Scotland Food and Drink would be able to establish an ILG landing web page as part of the SFD web site. The ILG term was recognised by the target audience so the name "Aquaculture Industry Leadership Group" was formally agreed as the group name going forward.</p> <p>ACTION JW to arrange for an Aquaculture ILG web page to be established on the SFD web site.</p>	<p>JW – Dec</p>

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	JW to bring forward a vision/plan for ILG comms.	JW – Dec
4	<p>SUMMARY</p> <p>CW outlined the roles of the enterprise agencies and support available to supply chain businesses. HIE’s pilot Accelerating Aquaculture Innovation Programme was significant here and AILG members were encouraged to consider the programme and to raise awareness across the industry.</p> <p>Discussion of Export Finance was held over to the next AILG meeting.</p> <p>Scottish Government funding for Seafood Scotland was noted and welcomed by the AILG given the central role for the organisation in marketing of Scottish farmed seafood.</p> <p>ACTION</p> <p>AILG members to familiarise themselves with the AAI programme and raise awareness of the programme among supply chain businesses.</p> <p>JW to arrange an early meeting of AILG co-chairs with Patrick Hughes of Seafood Scotland.</p>	<p>ILG – Nov</p> <p>JW – Nov</p>
5	<p>SUMMARY</p> <p>AA described SEPA’s development of a sector based approach. Aquaculture will be first with a new Sector Plan which will be published in March 2018, collating experiences and learning to date and supporting industry’s 2030 growth ambition.</p> <p>ACTION</p> <p>SEPA to update AILG on emerging aquaculture sector plan</p>	T A’H - Dec
6	<p>SUMMARY</p> <p>HJ advised that SAIC is surveying industry and stakeholders on requirements and potential funding for the innovation centre beyond 2019</p> <p>SL noted that a number of west coast salmon rivers had been reclassified with increased risk to indigenous wild salmon. Industry was considering a programme to support wild Atlantic salmon in Scotland to be</p>	

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	<p>delivered by Fisheries Management Scotland.</p> <p>Friday 8th December was noted as potential date for the next AILG meeting to be held in Inverness.</p> <p>ACTION</p> <p>IS to confirm next meeting date for AILG aiming for early/mid December</p>	<p>IS - Nov</p>

NOTES: Where new action points are agreed from the current meeting agenda they will be included in the "Who/When?" column in the section above. Where actions are outstanding from previous meetings they will be carried forward in the section below. When actions are closed off the Date of closure should be noted in the table below in the Notes/Minutes of that meeting and will thereafter be dropped off the list.

Agenda Item/Meeting Date	Carried forward Summary of outstanding actions from previous meetings	Original 'Who/When'	Date Closed
Meeting 1 Item 1	AILG to review governance	ILG – Feb 2018	
Meeting 1 Item 3.2	Update on "Quick Wins" of the ICR report	Marine Scotland - Ongoing JG, SL – April 2017	
Meeting 1 Item 3.2	Briefing to Mr Ewing on operation of consenting procedures in Norway and in Scotland.	JG,SL – April 2017	ILG 6 th October
Meeting 2 Item 4.2	Arrange meeting of AILG co-chairs with head of Seafood Scotland	JW - June	
Meeting 2 Item 6	Present an introductory piece to AILG on finance for Scottish aquaculture	MT – August 2017	
Meeting 2 Item 6	Present to AILG on state of the market and customer perceptions of Scottish farmed salmon	CB – August 2017	