

Scottish Aquaculture Industry Leadership Group

Meeting 4 Agenda and Actions Note

Attendees:	Date:	8 th December 2017 – An Lochran, Inverness
Ministerial Lead – Fergus Ewing MSP Co-Chair Jim Gallagher (JG); Co-Chair-Stewart Graham (SG); Alastair Mitchell (AM); Alison Hutchins (AH); Bill Ellis (BE); Cathy Tilbrook (CT); Charlotte Wright (CW); David Morrice (DM); Heather Jones (HJ); James Withers (JW) by Skype; John McNairney (JM); Mike Palmer (MP); Scott Landsburgh (SL)	Iain Sutherland (Secretary)	Apologies: Alban Denton (AD); Anne Anderson (AA); Charlie Bullock (CB); Graham Black (GB); Michael Tait (MT); Terry A'Hearn (TA'H)
Agenda :	Who/Estimated time :	
1. Introductions & Tea/Coffee 1.1 Approval of minutes from last meeting 1.2 Review of outstanding actions 1.3 Approval of Resignation and Appointment 1.4 Update on "Quick wins" of the ICR report	All 10.30 – 10.45 SG-10.45 – 10.50 SG – 10.50 – 11.25 SG – 11.25 – 11.30 MP – 11.30 – 12.00	
2. Progress Updates on Recommendations: 2.1 Presentation of Progress Schedule 2.2 Mapping Future Skills Development (<i>Rec 16, p13</i>) 2.3 Development of a Social and Economic Benefits Report (for Planning Applications) (<i>Rec 9, p10</i>) 2.4 Essential Investment in Infrastructure (Rec19, p15) 3. AILG Communications 3.1 Regular AILG Business Communications 3.2 ILG name, web site etc. 3.3 Long term positive PR campaign 3.4 Responding to press enquiries	12.00 – 12.30 SG/IS CW SG SG 12.30 – 12.45 JW JW SG/SL/JW SG	
Break for lunch	12.45 - 13.15	
4. 4.1 "Development of Innovation Sites in Scotland (<i>Rec 11, p11</i>)" Summarising to the group where the work on this Recommendation has reached with discussion and decisions on next actions 4.2 "Development of a Strategic Fish Health Framework"	13.15 – 13.45 MP/SG/All 13:45 – 14:15 Fergus Ewing MSP	

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<p>5. Update from SEPA:</p> <p style="padding-left: 20px;">5.1 SEPA modelling and collaboration (<i>Rec 10, p11</i>)</p> <p style="padding-left: 20px;">5.2 Working Group Update ??</p>	<p>14.15 – 14.45</p> <p>TA'H?/ AA</p>
<p>6 AOB –</p> <p>7 Next Meetings Dates</p>	<p>SG – 14.45 – 14.55</p> <p>IS – 14.55 – 15.00</p>

Item	Comment/Action	Who/When?
1	<p>SUMMARY</p> <p>SG welcomed attendees, noting among apologies AD, and MT whose travel plans had been disrupted by weather and AA who was unwell. Following introductions the minutes of Meeting 3 were approved. SG had met with Patrick Hughes of Seafood Scotland and it was agreed that Patrick be invited to a future ILG meeting for discussion of marketing of Scottish seafood. Actions by MT and CB were carried over to the next ILG meeting.</p> <p>AH was welcomed and accepted as the ILG's trout sector representative.</p> <p>MP updated on "Quick wins" as detailed at http://www.gov.scot/Resource/0052/00525256.pdf</p> <p>A workshop for planners and relevant agencies is being organised to address a range of planning issues including variation in pre-application procedures across local authority areas.</p> <p>ACTION</p> <p>Extend invitation to Patrick Hughes to attend the ILG</p> <p>Deliver workshop on planning issues (see Item 4 below)</p> <p>Marine Scotland to provide timeline for delivery of change in consenting in consenting arrangements for well boat discharges reflecting Parliamentary and OSPAR considerations</p>	<p>SG/IS – Dec</p> <p>MP – Jan</p>

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2	<p>SUMMARY The tracker document was reviewed. In future it will include for each priority “open – closed – ongoing” and “on track - behind schedule – concern”. Skills research commissioned by HIE is continuing with a request to AILG members to encourage participation by businesses. A suitable email will be offered to SG for issue. Imani are expected to complete preparation of the social and economic benefits report around the end of January.</p> <p>ACTION Edit activity tracker. Draft email for issue on behalf of SG encouraging participation in skills research survey. Provide an electronic version of the Accelerating Aquaculture Innovation flyer to all AILG members</p>	 IS – Jan IS – Dec IS - Dec
3	<p>SUMMARY Participating by Skype JW demonstrated a live web page aquaculture.scot for the AILG, hosted by the Scotland Food and Drink web site with content controlled by SFD. It was agreed that as soon as possible the web site should be launched and a progress report on the 2030 priorities should be prepared and loaded on to the site. MP highlighted the value of the web site including web links to key documents and organisations.</p> <p>Long Term Positive PR Campaign. SL outlined that it was not a “PR” campaign that was needed but that we needed to be consistently “telling our story”. SL set out the criteria, principles and approach that would need to be taken to construct and implement such a structured long term campaign to tell our story positively. It was agreed that SSPO would take an action to start this work early in 2018.</p> <p>ACTION IS to draft progress report for the AILG based on the activity tracker document.</p> <p>JW to action the launch of the new Web Site and communicate its establishment to the stakeholder group.</p>	 SL/JG IS – Dec JW - Dec

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4	<p>SUMMARY SG and MP brought the group up to date following an innovation sites sub-group meeting in November. Specific Innovation projects in relation to site activities including their consenting and regulation had emerged as one focus for attention. For any new status of Innovation Sites it was agreed that a new licencing regime would be required. Mr Ewing introduced a first draft of the Fish Health Framework for Scotland, which had been previously circulated to AILG members. Key themes in the framework would be research, technology and international comparators/benchmarking; changing climate and environmental conditions would also have to be factored into regulation and management of fish health.</p> <p>ACTION JM will organise a workshop involving Heads of Planning for the five local authorities handling marine aquaculture developments. JG and MP will prepare a paper summarising the various strands of innovation around licencing, consenting and business development projects. The paper to identify the sector's highest priority innovation projects; Scottish Government and SEPA will articulate how the regulatory regime could respond. AILG members to contribute to development of the Fish Health Framework through the Fish Health Strategy Group as convened by Marine Scotland, ensuring that it addresses climate change and other changes in the marine environment.</p>	<p>JM/BE - Jan</p> <p>JG/MP - Feb</p> <p>All - Dec/Jan</p>
5	<p>SUMMARY In AA's absence (ill health) SEPA related items were deferred to the following meeting.</p> <p>ACTION SEPA to update AILG on emerging aquaculture sector plan</p>	<p>T A'H - Feb</p>

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6	<p>SUMMARY No AOB items were raised</p> <p>ACTION None</p>	
7	<p>SUMMARY Next meeting to be convened preferably second half of February 2018</p> <p>ACTION IS to confirm next meeting date for AILG aiming for mid-February onward</p>	IS - Dec

NOTES: Where new action points are agreed from the current meeting agenda they will be included in the "Who/When?" column in the section above. Where actions are outstanding from previous meetings they will be carried forward in the section below. When actions are closed off the Date of closure should be noted in the table below in the Notes/Minutes of that meeting and will thereafter be dropped off the list.

Agenda Item/Meeting Date	Carried forward Summary of outstanding actions from previous meetings	Original 'Who/When'	Date Closed
Meeting 1 Item 1	AILG to review governance	ILG – Feb 2018	
Meeting 1 Item 3.2	Update on "Quick Wins" of the ICR report	Marine Scotland - Ongoing JG, SL – April 2017	
Meeting 2 Item 4.2	Arrange meeting of AILG co-chairs with head of Seafood Scotland	JW - June	ILG 8 th Dec.
Meeting 2 Item 6	Present an introductory piece to AILG on finance for Scottish aquaculture	MT – February 2018	
Meeting 2 Item 6	Present to AILG on state of the market and customer perceptions of Scottish farmed salmon	CB – February 2018	